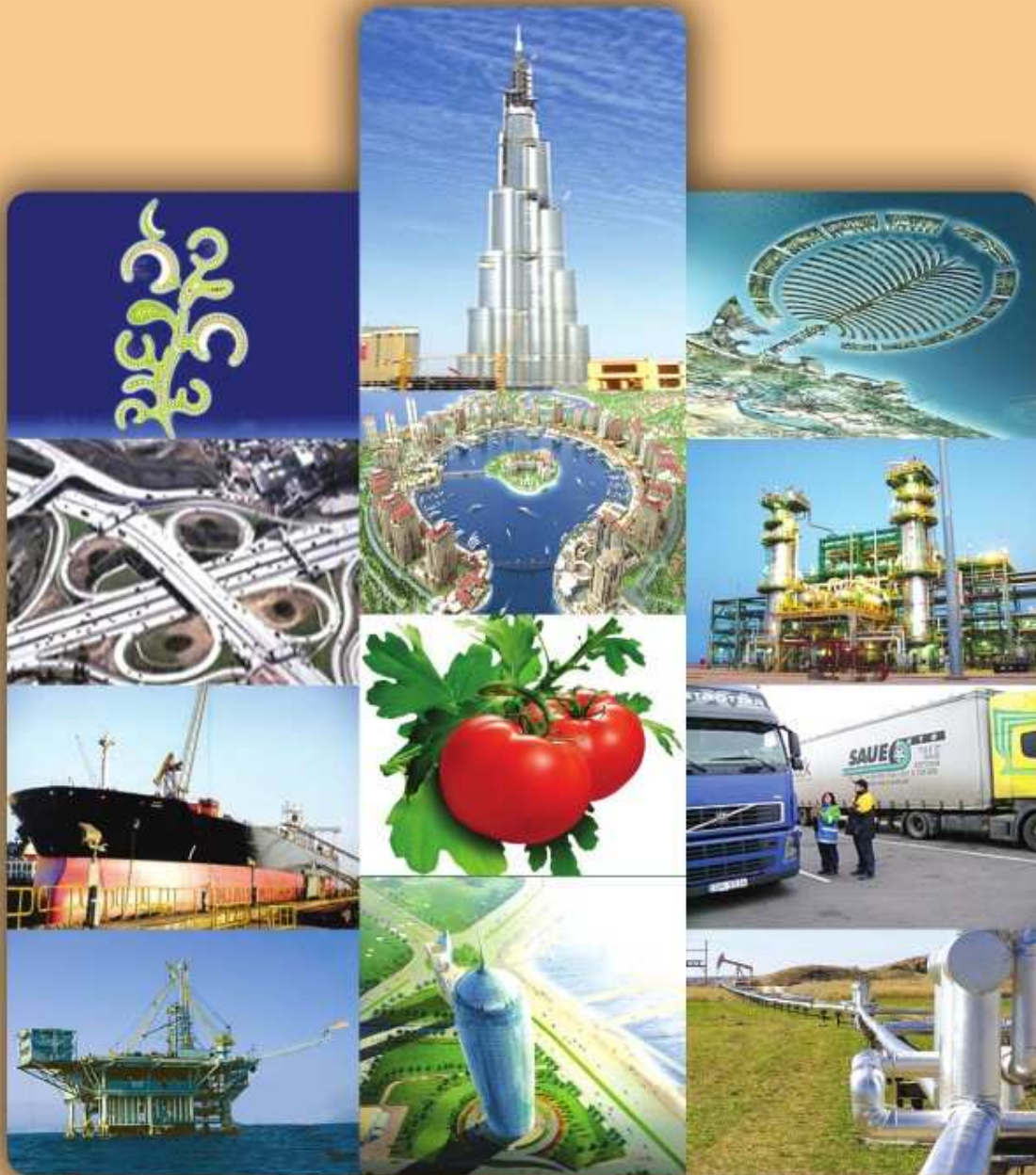
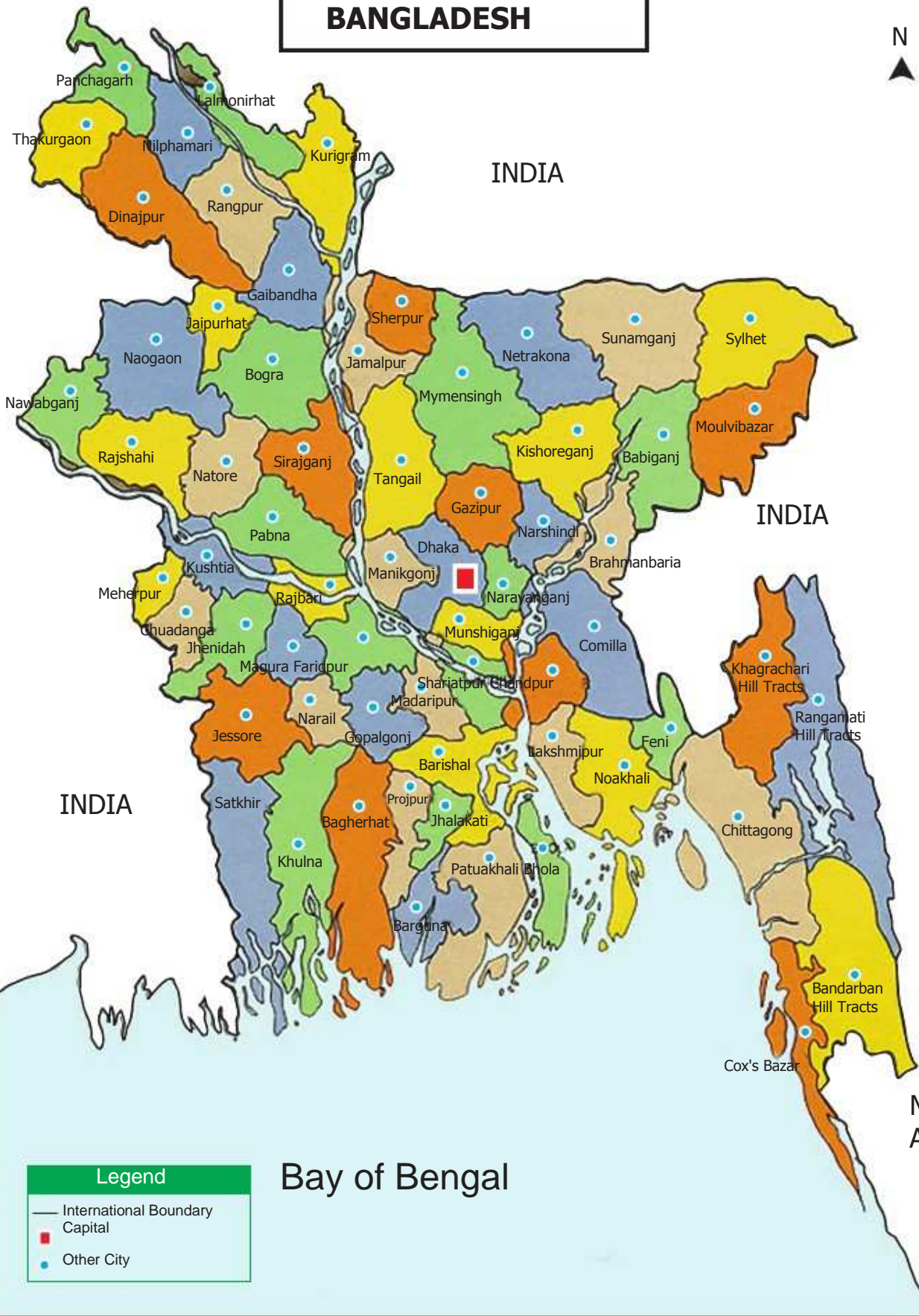


# MANPOWER FROM BANGLADESH



Bangladesh Human Resources  
Development and Placement Centre Limited.  
( HRD-Bangladesh )

# BANGLADESH



INDIA

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INDIA

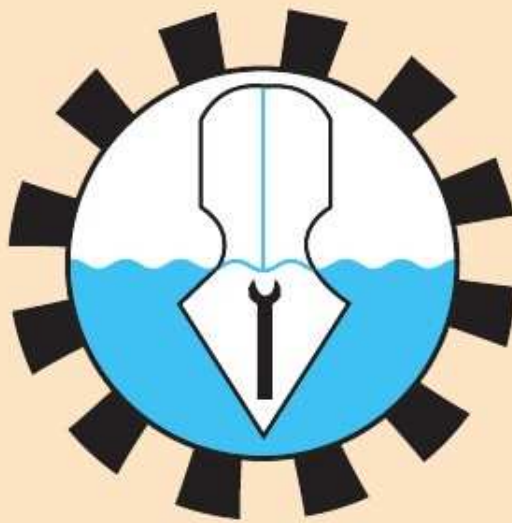
MYANM  
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### Legend

- International Boundary
- Capital
- Other City

Bay of Bengal

# Manpower From Bangladesh



Bangladesh Human Resources  
Development and Placement Centre Limited.  
( HRD- Bangladesh )

(A Government Trusted Manpower Consultant of Bangladesh)

License No. RL -1019

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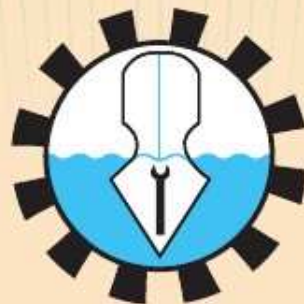
We are leader for skilled manpower.

Employers satisfaction is our  
ethics.

Promptness and competitiveness  
are our specialty.

Quality and efficiency  
are our criteria.

We believe in long  
term relationship  
by providing  
right workers.



HRD- Bangladesh

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## Who we are

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We are a Bangladesh Government's trusted international recruitment Consultant that provides a wide array of management and technical professionals, as well as skilled, un-skilled workforce of all categories to employers of every size and industry. By combining seasoned recruitment professionals and cutting-edge recruitment technologies and techniques, we can generate a shortlist of highly qualified candidates quickly and efficiently. This ensures that we always match the most suitable candidate for the required job opening. This is our commitment to our valued foreign employers and assurance to the job seekers.

Bangladesh Human Resources Development and Placement Centre Limited's recruitment professionals have extensive expertise and experience in the industries and business disciplines they operate. This allows us to provide high quality candidates for a wide range of positions and assures that the qualifications of each candidate are thoroughly evaluated by a recruitment professionals with experience in the candidate's area of specialization. Moreover, i have working experience for long 27 ( twenty seven ) years in senior positions in two State owned manpower exporting organizations of Bangladesh which includes handling recruitment of many renowned feoreign employers of all sectors by which both valued foreign employers and job seekers will be benefited.

If you are looking for an efficient, trusted and experinced recruitment company to supply you Bangladeshi manpower to equip your project efficiently, we are ready to serve at any time. Not for once, we believe in long term relationship by providing right type of workers at a minimum migration cost within the scheduled time of our valued foreign employers. For any further information please send us an email or fax. We are committed for a prompt action.

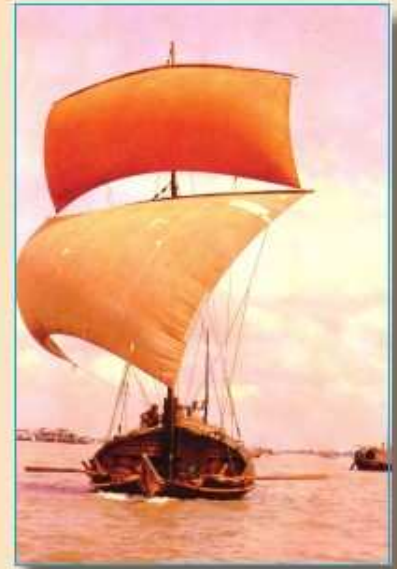
A handwritten signature in black ink, appearing to read 'Obaidul Haque Chowdhury'. The signature is fluid and cursive, written over a white background.

**Obaidul Haque Chowdhury**  
**Chairman**

# BANGLADESH AT A GLANCE

## GEOGRAPHICAL LOCATION:

Geographically Bangladesh lies between 20°34" and 26°38" N latitude and 88°01" and 92°41' E longitude. It has an area of 147,570 Sq. km and occupies a strategic position in South and South East Asia. It is bordered by India on three sides - West, North and East and a short strip of land of Myanmar also borders in the East while on the south lies the Bay of Bengal with its warm blue water. The Bay of Bengal is rich in marine life and nurtures the precious shrimps which are one of the country's major export items. The Bay of Bengal is a gateway to South Asia, and from time immemorial it has contributed immensely to merchant shipping and world trade.



## Climate:



Bangladesh falls in the sub-tropical region of the globe. Of the three major seasons, winter is the shortest. Summer and Rainy seasons are Longer. In Winter - November to February temperature varies from 28° to 20° Celsius. Summer - March to June is the hottest period when temperature varies from 20° to 34° Celsius. Rainy season - July to October - is the wettest period of the year, when most rainfall occurs and rivers are full, and temperature varies from 30° to 25° Celsius. Humidity varies from 99% (July) to 40% (December).

## Population:

The Population of Bangladesh is over 130.34 million, growth rate now being 1.47%. Bangladesh is one of the most densely populated countries (834 per sq. km.). 80% of the population live in the rural areas. Of the total population 47% are in the civilian labour force, male 29.14% and female 17.86%. Bangladesh is a deltaic plain of the three major river systems of South Asia - the Ganges, the Brahmaputra and the Meghna. The land of the country is formed with the alluvial soil of these rivers. Green paddy fields and vegetation are found all around. There are some hills on the North Eastern and South Eastern parts of the country which are the extension of the Himalayan ranges in the South-East. The most significant characteristic of the landscape of Bangladesh is its extensive networks of rivers which contribute a great deal to shape the socioeconomic life of the country



## **Language:**

'Bangla' is the national and official language. English is taught as a compulsory subject in School, it is also widely studied at the tertiary level of education and widely spoken and understood, specially in urban areas. Hindi is also widely spoken and popular language in Bangladesh now. Arabic is also taught and studied at schools.

## **Education:**

Bangladesh inherited a well-developed education and training system from the British, which has been further improved to meet the national requirement. 73 General Universities, 5 Universities of Engineering and Technology, 5 Agricultural Universities, 1 Medical University, 27 Medical Colleges, 1 Engineering College, & 37 Agricultural Colleges and institute are producing every year hundreds of science, arts, commerce, engineering & medical graduates. Besides, there are a large number of technical institutions for training thousands of personnel in the much needed trades and vocations

## **AIRPORTS:**

Zia International Airport (ZIA) at Dhaka, Osmani International Airport at Sylhet and Shah Amanat International Airport at Chittagong, besides a network of 8 domestic airports.

## **AIRLINES:**

Bangladesh Biman, the National Flag Carrier, connects Dhaka with almost all of the manpower importing countries. Besides, various other airlines, such as Thai International, British Airways, Slovakian Airlines, GMG Airlines, RAK Airlines, Air India, Indian Airlines, Pakistan International Airlines, Saudia, Qatar Airways, Malaysian Airlines, Burma Airways Corporation, Emirates Airlines, Ittehad, Gulf air, Kuwait Airways, Royal Nepal Airlines and Singapore Airlines operate their flights from Dhaka and connect almost all the major destinations of the world. Airlines like Lufthansa, Air France, KLM, Japan Airlines & other GSAs also extend ticketing facilities from Dhaka.

## **CAPITAL:**

Dhaka is the capital. It is an old city established in early part of the sixteenth century during the Mughal rule and was the capital of the Sube Bangla. The Metropolitan area covers about 15 028.49 Sq km with a population of around 13 million.



## **MAJOR CITIES:**

Dhaka, Chittagong, Khulna, Rajshahi, Sylhet and Barisal are the major cities.

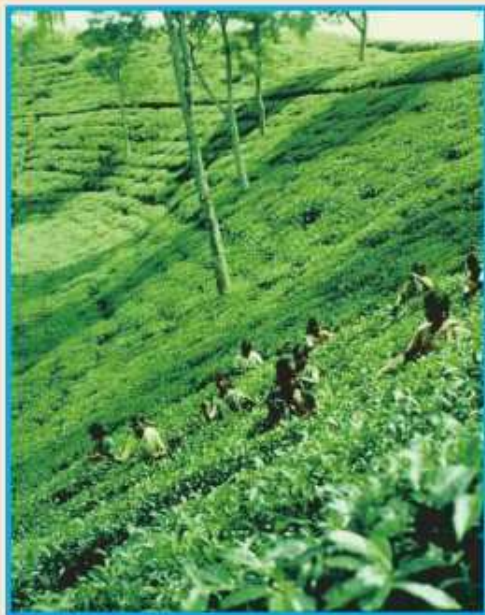


## **SEAPORTS:**

Chittagong and Mongla (Khulna).



## **PRINCIPAL CROPS:**



Rice, Wheat, Jute, Cotton, Tea, Tobacco, Sugarcane, Pulses, Oil Seeds, Spices, Potato, Green Vegetables, Banana, Mango, Coconut, Pineapple, Watermelon etc are major crops.

## **PRINCIPAL INDUSTRIES:**

Jute and Cotton Textiles, Garment, Tea, Sugar, Paper, Newsprint, Cement, Fertiliser, Oil Refinery, Power, General Engineering, Shipbuilding and Repair, Construction, Hotel, Telephone Sets and Equipment, Electric Cables, Steel, Leather etc.



**PRINCIPAL MINERALS:**

Natural Gas and Oil, Lime Stone, Ceramic Clay, Glass Sand, Coal, etc.



**PRINCIPAL EXPORTS:**

Jute and jute goods ready made garments, Hides & Skin, Frozen shrimp and fish, tea, vegetables, fruits and Handicrafts.



**STANDARD TIME:**

GMT + 6 Hours.

# MANPOWER AVAILABLE IN BANGLADESH

Unemployed labour force of Bangladesh is estimated to be about 15 million. Besides a huge number of unskilled labour force, skilled, semiskilled and professional manpower is also available for foreign employment. Some relevant data in this regard are given below :

## **(a) Technical Manpower:**

Skilled workers and technicians play a key role in all sectors of the economy. To produce skilled technicians there are mid-level technical and vocational training systems in the country. Midlevel technical education is provided after tenth year of schooling. Polytechnic sub-system offers well organised 4 year's diploma courses in engineering and technology. There are 77 Polytechnic Institutes in the country with annual intake capacity of 9062 students. Besides Polytechnics, there are a number of agricultural and allied industrial, textile and leather technology institutes and commercial institutes and other specialised monotechnic institutes offering diploma level courses in their respective fields.



There is an Islamic University of Technology IUT (formerly Islamic Centre for Technical & Vocational Training & Research, ICTVTR), a subsidiary organ of the Organisation of the Islamic Conference(OIC). The Centre has been mandated to help develop the vast human resources of the member states and provide technical training of international standard needed for the industrial, economic and social development of Muslim Ummah

through offering of long regular courses in engineering and technologies and trades and organising short and special knowledge and skill updating. courses alongwith technological and industrial research and research in the field of human resources development with particular emphasis on technical and vocational education.







In IIT a great variety of academic and training programmes are offered starting from the lowest trade level to the highest Post Graduate Diploma and Master's Degree in Technical Education encompassing Certificate and Diploma in Vocational Education, Diploma and B.Sc in Technical Education, Higher Diploma and B.Sc Engineering Degree in Electrical & Electronic and Mechanical Engineering with various specialisations in different rare technologies, such as Computer Science and Technology, Power Systems, CAD/CAM, Energy, Production and Instrumentation Engineering, There are 64 Vocational Training Institutes (VTI's) and 13 Technical Training Centres (TTC's) and 1 Bangladesh Institute of Marine Technology (BIMT) which cater to the training needs for craftsmen in the basic trades. Diploma in Marine Technology is also offered from BIMT.

The Marine Academy at Juldia, Chittagong turn out certificated officers for merchant navy. 13 TTC's and 1 BIMT produce annually about 17980 highly skilled technicians on different trades, suitable for overseas employment. Telecommunication engineers & technicians, tradesmen skilled in basic engineering and building trades like electricians, petrol/diesel mechanics, airconditioning mechanics, radio/tv mechanics fabricators, marine mechanics and operators, welders of all categories, fitters, machinists, moulders, turners, platters, plumbers, pipe fitters, painters, steel fixtures, carpenters, masons, garments workers, draftsmen, etc. are available for employment. Testing facilities on different occupations are available in the modern Technical Training Centres.





### **(b) Medical Manpower:**

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Bangladesh has facilities for imparting graduate and post-graduate medical education and training in the country. Facilities exist in the country for turning out 1743 medical graduates and 150 dental surgeons every year. More than 5000 General Physicians (graduates) are now available for employment abroad. A good number of specialised consultants/physicians are also available for overseas employment. Facilities to train



Blood Bank Technicians, Radio Therapists, X-Ray Technicians, Radiographers, Compounders, Dressers, Dental Technicians, Health Assistants, Sanitary Inspectors, etc, also exist in the country. Bangladesh has about 5,822 paramedics and medical personnel available for employment at home and abroad. There are also 44 Nursing Training Institutes which offer 4 years' Diploma course (including one year Midwifery) M.sc in nursing. Bangladeshi nurses are working in Saudi Arabia, Kuwait, Oman, Malaysia and other countries with excellent professional reputation. At present 5,500 Diploma and 1500 Graduate nurses are available for foreign employment.

### **(c) Engineering Manpower:**

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Engineering Institutes (5 University of Engineering & Technology, 1 Engineering College, and 1 Marine Academy) produce about 5,494 Graduate Engineers annually. In addition 77 Polytechnic Institutes in the country produce about 9,062 Diploma level engineers annually. At present about 15,000 Engineers and 30,000 Technicians are available for employment at home and abroad.



### **(d) Industrial Manpower:**

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The country's industries employ about 1.5 million workers of different categories. Professional, managerial, administrative, technical, skilled, semiskilled and unskilled workers including experienced garments workers, both male and female, with several years of experience in different industrial fields are available for employment abroad.



### **(e) Marine, Oil & Gas, Heavy Structural Steel Industries Manpower:**

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Bangladesh has a vast reservoir of skilled manpower for Marine Industries abroad. There are over 200 Technical Training Centres in different part of Bangladesh including Government and Private Centres from where every year around 50, 000 skilled technicians are passing out. They also get an attachment on job training from different



industries including Marine , Oil and Gas and Heavy Structural Steel Industries etc. Most of the trained Welders , Fitters, Pipe Fitters are getting job in Singapore Marine Industries and also in related industries in the Gulf . Foreign employers may avail of the opportunity to utilize services of these skilled workers.



### **(f) IT & Computer Personnel:**

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Bangladesh has now a large number of Computer Operators. Computer Engineers and Programmers available for overseas employment.

### **(g) Power Station, Petroleum and Fertilizer Manpower:**

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Bangladesh has a vast reservoir of professional, highly skilled and skilled manpower in electricity/power, petroleum and fertilizer sectors.





### **(h) Road & Transport Workers:**

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Professional, technical and skilled personnel experienced in operation, repair and maintenance of all categories of vehicles including trucks and heavy vehicle equipments are available for employment:



### **(i) Manpower for financial Institutions, Insurance, Audit and Accounts:**

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Bangladesh has a network of commercial Bank and Financial Institutions covering even the remotest areas of the country, Persons experienced in central banking operations are also available in Bangladesh. Normally university graduates are recruited for supervisory and managerial positions in the banking institutions and they are trained through a scheme for training of bankers. In addition, the Bangladesh Institute of Bank Management provides higher training of international standard to in-service banking personnel. Similarly, chartered accountants, cost accountants, management accountants, actuaries, and persons with long experience in insurance business, government and commercial audit and accounting are available in the country, and they can be spared for service abroad.

### **(j) Port and Water Transport Workers:**

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Persons of all categories needed for administration and operation of port facilities are available. These include inlandMastersEngine Drivers, Oil-men, Pre-sea Trained Nautical Cadets. Stevedores, Tally Clerks, Crane Operators, Fork-lift Operators Riggers, Security Personnel, Management Personnel and other categories of Personnel. They have international level of efficiency to their credit.



**(k) Agricultural, animal husbandry, fisheries, livestock, horticulture experts technicians and farmers:**

There are four Agricultural Universities and 37 Agricultural Colleges and several training institutes in the country offering degrees, diplomas and certificates of education and training in agriculture, animal husbandry, forestry, fisheries, livestock, horticulture and related fields. Experts with Bachelor's Master's and Ph.D. degrees and technicians with several years' experience



in agricultural development, livestock, fisheries, forestry and horticulture development and research activities are available in the country. In addition skilled, semi skilled and unskilled shephards with sufficient experience are also available for foreign employment.

**(l) University/College/School Teachers:**

A large number of persons with university degrees in engineering, science, humanities, fine arts and social sciences with experience of teaching in Schools, Colleges and Universities are available in the country for foreign employment.

**(m) Aministrative and Defence Personnel:**

To man public administration Bangladeshis with Bachelor's Master's and Ph. D. degrees and specialised training and long experience in public administration are available for employment. Besides, persons educated and experienced in economic planning and research are also available for overseas employment. Retired army, navy and air force personnel with adequate experience can also be deployed abroad for manning defence and security services.

**(n) Marine Crew:**

Bangladesh has a large number of qualified and experienced ocean going Ship / Tanker / Cargo Crew possessing STCW and Continuous Discharge Certificate (C. D. C). Crew can be provided from Bangladesh at short notice. Certificated merchant navy officers are also available for overseas employment.





### **(o) Hospitality Staff:**

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A large number of Bangladeshi hotel personnel are working in various reputed hotels abroad, mainly in the Middle Eastern countries. The Hotel Management Training Institute run by Bangladesh Tourism Corporation turns out a good number of trained hotel personnel every year. All categories of trained hotel staff with experience of working in five star hotels can be provided for the departments of food and beverage, house keeping, front office, accounts and engineering.



### **(p) Miscellaneous Manpower:**

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Qualified photographers, printers, printing technicians, journalists, translators, musical entertainers, operators, tailors, sewing men, barbers, shoe-makers, domestic servants, house keepers, cleaners and all types of semi-skilled and un-skilled workers are available for employment abroad. Besides, Bangladesh has a huge number of manual workers to do heavy and difficult jobs like agricultural work, plantation, timber extraction, pottering and excavation work, etc.



### **Qualities of Workers:**

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Bangladeshi workers are loyal, disciplined, hardworking, very much secular and have the rare quality of adaptability to new situation.

# CATEGORY-WISE MANPOWER AVAILABLE

All categories of personnel available in Bangladesh for employment abroad are broadly classified into four groups as:

(1) Un-skilled

(2) Semi-skilled

(3) Skilled

(4) Professional

These groups comprise personnel of the following professions:

- |  |  |
|--|--|
| (1) Construction Engineers of all categories   | (29) Excavator Operators   |
| (2) Architects   | (30) Crane Operators   |
| (3) Construction Supervisors /<br>Foremen / Chargehand   | (31) Buldozer Operators  |
| (4) Plumbers   | (32) Pay Loader  |
| (5) Shuttering Carpenters, Finishing Carpenters  | (33) Garments Factory Machine Operators  |
| (6) Masons (Brick / Block Layer, Plasterer ,<br>Concrete Mason, Tiles Fixer, Stone / Marble Fixer) | (34) Garments Supervisor   |
| (7) Steel Fixers   | (35) Production Managers   |
| (8) Electricians   | (36) Specialist Doctors  |
| (9) Duct Fabricators   | (37) General Physicians  |
| (10) Duct Fitters  | (38) Male and Female Graduate & Diploma Nurses   |
| (11) Insulators  | (39) Pharmacist  |
| (12) Building Painters   | (40) Health Technicians  |
| (13) Motor Coil Rewinders  | (41) Textile Workers / Tailors   |
| (14) Air Conditioning Technician   | (42) Gardener / Farmers / Shepherds  |
| (15) 3G, 4G, 6G, 6GR , TIG, MIG Welders  | (43) Cleaners / Helpers / Un-skilled Labours   |
| (16) Fabricators / Platers / Hull Fitters / Ship Fitters   | (44) All Categories of Hotel & Catering Staff  |
| (17) Pipe Fitters  | (45) Engineers, Operators & Technicians for<br>Petro-chemical Industries.  |
| (18) Grinders  | (46) Engineers , Operators , Technicians for<br>Power Stations.  |
| (19) Scaffolders   | (47) All categories of professional, skilled,<br>semi- skilled & un-skilled workers for<br>agriculture, animal husbandry fisheries-<br>livestock & horticulture sectors etc. |
| (20) Lathe Machine Operators / Machinist   | (48) All categories of Telecommunication<br>Engineers & Technicians.   |
| (21) General Mechanics   | (49) Computer Operators.   |
| (22) Marine Electricians   | (50) Computer Engineers & Programmers.   |
| (23) Industrial Electrician  | (51) Bankers, Chartered Accountants  |
| (24) Steel Painter / Sand Bluster  | (52) Cost Accountants , Accountants  |
| (25) Heavy Duty Drivers  | (53) Teachers from University to Secondary<br>level for all subjects.  |
| (26) Light Drivers   |  |
| (27) Auto Electricians   |  |
| (28) Denters   |  |

# EXPERIENCE & CAPABILITIES STATEMENT OF THE MANAGEMENT

As an International Recruiting Company Bangladesh Human Resources Development and Placement Centre Limited (HRD-Bangladesh) is well equipped with workforce who are highly qualified, experienced and promised to perform national responsibility in respect of arranging employment of Bangladeshi nationals abroad with the ethics of providing right workers with prompt service and dedication .

Our Chairman, Mr Obaidul Haque Chowdhury is a Master Degree holder from Dhaka University with Law Graduate and has 27 (twenty seven) years of experience in overseas employment processing in Government organizations like "Bureau of Manpower Employment & Training (BMET)" and "Bangladesh Overseas Employment & Services Ltd (BOESL)". He started his career as Assistant Director in BMET and joined in "Bangladesh Overseas Employment & Services Ltd. (BOESL)", the only State owned manpower exporting Company in Bangladesh, as Assistant General Manager. Due to his capabilities in promoting manpower market, procurement of manpower demand, recruitment & processing, understanding with employers, planning, team work, head hunting & selection of process of right workers, honesty, dedication to nation and valued foreign employers, promptness, determination of maintaining employers schedule, depth knowledge on trades Government of Bangladesh was satisfied & gradually promoted to the position of General Manager. His qualities helped the Government of Bangladesh to implement the recruitment of many big volume of both foreign Government & private organizations. He personally handled and led teams for implementation of "Government to Government" protocols for manpower recruitment from Bangladesh, like 10,000 workers for Iraq in the sectors of Oil & Gas, Construction & M E P, Agriculture, Heavy Engineering, Technical Education, Health, Hospitality, Transport etc, 79000 factory, construction, engineering & plantation workers for Malaysia, 9000 general workers for small factories of South Korea under EPS-KLT system. In his career he handled recruitment of all categories of un-skilled, skilled and Professional manpower of all the sectors including Construction & M E P, Oil & Gas, Shipbuilding & Ship Repair, Steel Structure, Garments , Hotel & Catering, Health, Transport, different nature of Industries, Marine, Agriculture & many other sectors for the valued employers of all Middle-eastern countries, Poland, Kenya, Botswana, Zimbabwe, Male, Pakistan, Maldives, Singapore, Malaysia, Brunei Darussalam, South Korea , U.S.A , Canada etc . He possess all the qualities which are desire of our valued foreign employers. His performance was appreciated by the Government as well as by the foreign employers which encouraged many reputed foreign employers to utilize his services for long and repeatedly . He left from the Government job (BOESL) in December, 2008 for giving better services to the valued foreign employers from a Private Company which he could not do due to limitations in a Government / State owned Company.

The other personnel of the Company handling foreign employment matters are also long experienced and matured as per requirement of present attitude and desire of the foreign employers. Managing Director, Company Directors, a group of energetic Engineers and Business Professionals are assisting our Chairman for making recruitment a success of each employer and of each worker. By combining seasoned recruitment professionals and cutting-edge recruitment technologies and techniques, our Company can generate a shortlist of highly qualified candidates quickly and efficiently. This ensures matching the most suitable candidates for the required job opening. This is our commitment to the valued foreign employers and assurance to the job seekers.

Like Chairman, our recruitment professionals have also extensive expertise and experience in the respective industries and business disciplines. This also allows us to provide high quality candidates for a wide range of positions and assures that the qualifications of each candidate are thoroughly evaluated by a recruitment professional with experience in the candidate's area of specialization. Put simply, we make able our foreign clients to find, hire and keep only the best future employees.

If you are looking for a trusted and responsible recruitment Company to assist you for recruitment of Bangladeshi manpower to equip your project efficiently, Bangladesh Human Resources Development and Placement Centre Limited is always ready to serve at a short notice. Not for once, we believe in long term relationship by providing right type of workers within the right time of our valued foreign employers. We ensure the following services:-

1. We prefer selection of workers by the employer's representative directly. But, if any employer desires that we should do so, in that case we make selection of workers by a committee of experts through proper interview / practical test with repatriation guarantee at our cost, if any worker found unsuitable on arrival at the working place.
2. We have modern trade testing centre where we provide all logistics including trade testing facility to the employer's representative for selecting right type of workers through proper test without any interference .
3. We place sufficient number of pre-selected candidates before the recruiting delegation to find out required manpower at a short possible time .
4. We always ensure supply of qualified and medically fit workers.
5. We ensure supply of workers within the time schedule given by the employer.
6. We arrange all possible logistics and support to make our honorable recruiting delegates stay in Bangladesh comfortable and enjoyable.

Valued foreign employers may kindly utilize our services for recruitment of any category of Bangladeshi workers for any of their project in the world.



A list of major foreign employers is appended below whose recruitment were handled and supervised by the Chairman in his career while he was serving under the Bangladesh Government's manpower exporting organizations.

<b>01</b>	<b>UNITED ARAB EMIRATES</b>	<b>03</b>	<b>KINGDOM OF SAUDI ARABIA</b>
	<ul style="list-style-type: none"> <li>● Abu Dhabi National Oil Company (ADNOC).</li> <li>● Dubai Electricity &amp; Water Authority (DEWA).</li> <li>● Water &amp; Electricity Department, Abu Dhabi.</li> <li>● Emirates Telecommunication Corporation(ETISALAT).</li> <li>● Abu Dhabi Polymers Company (Borouge).</li> <li>● ADGAS.</li> <li>● Dubai Municipality.</li> <li>● Dubai Intercontinental Hotel.</li> <li>● Al-Ghurair Center.</li> <li>● Sharjah Municipality.</li> <li>● Abu Dhabi Municipality.</li> <li>● Intergulf General Contracting-LLC.</li> <li>● Albert Abela, Abu Dhabi.</li> <li>● Voltas International Ltd.</li> <li>● United Arab Shipping Company(S.A.G).</li> <li>● Trans Gulf Electro-Mechanical LLC.</li> <li>● E. T. A</li> <li>● Al Habtoor Engineering</li> </ul>		<ul style="list-style-type: none"> <li>● Saudi Saline Water Conversion Corporation.</li> <li>● Ministry of Health.</li> <li>● All Intercontinental Hotels &amp; Palaces managed by Intercontinental Hotels.</li> <li>● Electricity Corporation, Riyadh.</li> <li>● Arabian Metal Industries , Jeddah.</li> <li>● Detecon Al-Saudia Co. Ltd., Riyadh.</li> <li>● Eastern Province Cement Co.</li> <li>● Delta-Stesa Electro-Mechanic TV Project.</li> <li>● Saudi Technical Engineering Systems Associated(STESA).</li> <li>● Yusuf Bin Ahmed Kanoo.</li> <li>● Saudi Cement Co.</li> <li>● Zamil Operation of Maintenance Co.</li> <li>● Arabian Catering Co, Dammam.</li> </ul>
		<b>04</b>	<b>GREAT SOCIALIST PEOPLE'S LIBYAN ARAB JAMAHIRIYA</b>
			<ul style="list-style-type: none"> <li>● Ministry of Health.</li> <li>● Ministry of Energy.</li> <li>● Ministry of Agricultural.</li> <li>● Ministry of Electricity.</li> <li>● Ministry of Education.</li> <li>● Tebak Construction</li> </ul>
<b>02</b>	<b>STATE OF BAHRAIN</b>	<b>05</b>	<b>MALAYSIA</b>
	<ul style="list-style-type: none"> <li>● Mohammad Jalal Contracting.</li> <li>● Alkomed Engineering Services Co. W.L.L.</li> <li>● Al-Noor Textiles.</li> <li>● Bahrain Airport Services.</li> <li>● Arab Shipbuilding &amp; Repair Yard Co( ASRY).</li> <li>● Bahrain Municipality.</li> <li>● AA Zayany &amp; Sons Co.</li> <li>● Cora Engineering Co.</li> </ul>		<ul style="list-style-type: none"> <li>● Around 450 Factories.</li> <li>● 12(Twelve)Tea Gardens.</li> <li>● 7(Seven)Construction Companies.</li> <li>● 15(Fifteen)Plant &amp; Rubber Gardens.</li> <li>● Ministry of Health</li> </ul>
		<b>06</b>	<b>MARITIOUS</b>
			<ul style="list-style-type: none"> <li>● Steel Co. Ltd.</li> </ul>

07	<b>STATE OF KUWAIT</b>	15	<b>SULTANATE OF OMAN</b>
	<ul style="list-style-type: none"> <li>● Kuwait Shipbuilding &amp; Repair Yard Co.(SAK)</li> <li>● Kuwait Oil Co.(KOC)</li> <li>● Kuwait National Petroleum Co.(KNPC)</li> <li>● Al-Ahleia Switchgear Co.</li> <li>● Kuwait Sewage Treatment Plant.</li> <li>● Ministry of Electricity &amp; Water(MEW).</li> <li>● Ministry of Public Health.</li> <li>● Kuwait &amp; Gulf Link Transport Co.</li> <li>● National Housing Authority.</li> <li>● Kuwait Cotton Products.</li> <li>● Kuwait Aviation Service Co.</li> <li>● Kuwait Control Co.</li> <li>● Kuwait Public Transport Co.</li> <li>● Kuwait Municipality</li> </ul>		<ul style="list-style-type: none"> <li>● Galfar Engineering and Contracting, SAOG.</li> <li>● Ministry of Health.</li> <li>● Oman Aviation Services.</li> <li>● Ghadeer Brothers.</li> <li>● Airwork Limited .</li> <li>● Excellent Garments.</li> <li>● Elegant Garments .</li> <li>● Oman National Electric Co.</li> </ul>
		16	<b>STATE OF QATAR</b>
			<ul style="list-style-type: none"> <li>● Qatar General Petroleum Corporation( QGPC ).</li> <li>● Ministry of Education.</li> <li>● Qatar Fuel Additives Company Limited(QAFAC).</li> <li>● Qatar Steel Company (QASCO)</li> <li>● Qatar Fertilizer Co.(Qafco)</li> <li>● Mohammed Al-Futtaim.</li> <li>● Qatar Municipality.</li> <li>● Darwish Engineering Co.</li> <li>● Qatar Water &amp; Electricity Co.(QWEC)</li> <li>● Qatar Nationality Navigation &amp; Transport Co.(QNNTC)</li> <li>● Qatar Navigation QSC.</li> <li>● Mowasalat - Transport Company</li> </ul>
08	<b>MALDIVES</b>		
	<ul style="list-style-type: none"> <li>● Deenam Maldives Garments (Pvt.) Ltd.</li> <li>● Seikitokyo Kogyo Co. Ltd. (Japan).</li> </ul>		
09	<b>MALAWI</b>		
	<ul style="list-style-type: none"> <li>● K.K. Millars</li> </ul>		
10	<b>NEW ZEALAND</b>		
	<ul style="list-style-type: none"> <li>● Ministry of Health</li> </ul>		
11	<b>NIZERIA</b>		
	<ul style="list-style-type: none"> <li>● Ministry of Pubic Works and Housing, Bauchi State</li> <li>● Public Service Commission</li> </ul>		
12	<b>POLAND</b>		
	<ul style="list-style-type: none"> <li>● UNIBEB - Construction.</li> <li>● Energoinstal SA - Boiler manufacturer.</li> </ul>		
13	<b>PAKISTAN</b>		
	<ul style="list-style-type: none"> <li>● Agha Khan Hospital</li> </ul>		
14	<b>SINGAPORE</b>	20	<b>FIJI</b>
	<ul style="list-style-type: none"> <li>● Ministry of Housing.</li> <li>● Jurong Shipyard.</li> <li>● Keppel Fells- Ship yard.</li> </ul>		<ul style="list-style-type: none"> <li>● Fabcraft Clothiers Ltd.</li> </ul>

21	ISLAMIC REPUBLIC OF IRAN	23	SOUTH KOREA
	<ul style="list-style-type: none"> <li>● Ministry of Health.</li> <li>● Islamic Republic of Iran Shipping Lines (Crew recruitment).</li> </ul>		<ul style="list-style-type: none"> <li>● HRD-Korea – 9000 General workers under Government to Government agreement.</li> </ul>
22	STATE OF IRAQ		
	<ul style="list-style-type: none"> <li>● Ministry of Light Industries.</li> <li>● Ministry of Land Transport.</li> <li>● Ministry of Heavy Industries.</li> <li>● State Company for Building &amp; Construction.</li> <li>● Ministry of Oil.</li> <li>● Ministry of Health.</li> <li>●</li> </ul>		





## BANGLADESH OVERSEAS EMPLOYMENT & SERVICES LIMITED

(A State owned Company)

No. BOES-P-5/85/200

December 22, 2008

### Certificate of Experience

This is to certify that Mr. Obaidul Haque Chowdhury joined as Assistant Director in the Bureau of Manpower Employment & Training (BMET), Government of Bangladesh in 1981 & as was posted in Foreign Employment Section for dealing with the foreign employment matters. In 1985 he has joined in "Bangladesh Overseas Employment and Services Limited (BOESL)", the only state owned manpower exporting Company in Bangladesh, as Assistant General Manager. In this organisation gradually he has been promoted to the position of General Manager & he is holding the position since 1997 till todate with entire satisfaction of the management of the Company. During his career of around 27 (twenty seven) years in the Government channels (both in BMET & BOESL) of manpower export he handled recruitment of thousands of valued foreign employers (both private & government) in the sectors of Shipbuilding / Ship repair, Steel Structure, Oil & Gas, Construction, Garments, Hospitality, Health, Transport, Industry, Marine, Agriculture. & many other sectors for the valued employers of all Middle-Eastern countries, Poland, Kenya, Botswana, Zimbabwe, Male, Pakistan, Maldives, Singapore, Malaysia, Brunei Darussalam, South Korea, U.S.A, Canada etc.

I am pleased to certify that during his career he proved his capability in promoting manpower market, procurement of manpower demand, recruitment & processing for employment abroad almost all the categories of Professional, Skilled & Un-skilled manpower. I deeply appreciate his capability, planning, head hunting & selection process for right workers, honesty, dedication, promptness, determination of maintaining employers schedule, depth knowledge on trades which satisfied our valued foreign employers.

I have the pleasure to certify that Mr. Obaidul Haque Chowdhury possess all the qualities which are desire of our valued foreign employers.

I wish is him every success in life.



*Mahbubur Rahman*  
**Mahbubur Rahman**  
Managing Director.

**Mahbubur Rahman**  
Managing Director  
Bangladesh Overseas Employment  
and Services Ltd., Dhaka.

E-mail : [info@bsl.org](mailto:info@bsl.org) Fax : 880-2-9380657 / 8365571 Website : [www.bsl.org](http://www.bsl.org)

Phone : 9361315, 9336568, 9336515

Wage Earners Hostel Complex (4th Floor), Eskaton, Dhaka-1000, Bangladesh.

# MANAGEMENT HANDLED RECRUITMENT OF THE COUNTRIES OF THE WORLD.

01. Botswana



13. Republic of Maldives



02. Brunei Darussalam



14. Singapore



03. Fiji



15. State of Bahrain



04. Great Socialist People's  
Libyan Arab Jamahiriya



16. State of Kuwait



05. Islamic Republic of Iran



17. State of Oman



06. Kingdom of Saudi Arabia



18. State of Qatar



07. Malawi



19. United Arab Emirates (UAE)



08. Malaysia



20. U.S.A.



09. Mauritius



21. Vietnam



10. Nigeria



22. Zambia



11. Pakistan



23. Zimbabwe



12. Republic of Iraq



24. South Korea



# RECRUITMENT FORMALITIES

## **(a) Placement of Demand Letter:**

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The employers willing to use the services of Bangladesh Human Resources Development and Placement Centre Limited for employment of Bangladeshi personnel may establish direct contact. To take quick action on the Demand Letter it is necessary to state the type of workers required, nature of work, number of workers required, basic wages/salary, duty hours, over-time allowances, qualifications and experience required, duration of services contract, medical treatment, insurance and other terms and conditions of service and benefits the employer would like to offer to the workers like food, accommodation, joining air-ticket etc.

## **(b) Power of Attorney :**

After final selection, for completion of local government formalities and the Embassy's requirement, if the country to which the workers will travel has an Embassy in Bangladesh, Bangladesh Human Resources Development and Placement Centre Limited will apply for visas for selected candidates for which Power of Attorney is required .

## **(c) Visa Advice / N.O.C / Work Permit:**

---

If there is no Embassy in Bangladesh, it is the responsibility of the employer to apply for visa or permits needed to enter the country of employment. Documents granting permission of the competent authority for employment of Bangladeshi workers in that country i.e. Visa Advice/N.O.C/Work Permit should be sent to Bangladesh Human Resources Development and Placement Centre Limited .

## **(d) Employment Contract:**

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Individual Employment Contract in English should be sent to Bangladesh Human Resources Development and Placement Centre Limited before flight of the workers for Government clearances.



# RECRUITMENT PROCEDURE

## **(a) Receipt of Applications:**

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On receipt of a confirmed demand from the employer, Bangladesh Human Resources Development and Placement Centre Limited collects applications through any one or a combination of the following sources to line up the most suitable candidates for consideration of the employer :

1. Manpower Data Bank of the Company .
2. Country-wide representative offices.
3. Own Technical Training Centre
4. Newspaper advertisement.
5. Specialized Agencies/ Departments.

Applications thus received/collected shall be scrutinized by a committee of experts for short-listing as per requirements of the employers. The short-listed applications may be sent to the employer, if desired or will be kept in the office for interview / test and final selection by the employer's Selection Teams(s). Bangladesh Human Resources Development and Placement Centre Limited prefers that selection of workers be made by the employer's or by their authorized representatives directly through interview/ practical test.

## **(b) Selection:**

---

The employers or their representatives will carry out interviews/trade tests and do the final selection of candidates for which Bangladesh Human Resources Development and Placement Centre Limited will provide necessary assistance and logistic support, like calling the pre-selected candidates, arranging suitable place for interview/written, and for practical trade testing, where necessary. Expert services will be available for highly technical jobs.

Bangladesh Human Resources Development and Placement Centre Limited may also select workers on behalf of the employers through its committee of experts, if so desired by the employers. In such case repatriation of worker will be made by Bangladesh Human

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Resources Development and Placement Centre Limited, if any worker found unsuitable during probation period.

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## **(c) Medical Examination:**

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The finally selected candidates are sent for medical examination only to the appointed/authorised medical Centre appointed by the Embassies of the employers' countries. Bangladesh Human Resources Development and Placement Centre Limited ensures supply of medically fit workers.

# DEPARTURE FORMALITIES

## **(a) Passport:**

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Candidates intending to go abroad generally have their passports. Bangladesh Human Resources Development and Placement Centre Limited also offers its services to get the passport as quickly as possible. Normally it takes 72 hours to get a passport on urgent basis.

## **(b) Application for visa:**

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After final selection, if the country to which the workers will travel has an Embassy in Bangladesh, Bangladesh Human Resources Development and Placement Centre Limited will apply for visas for selected candidates, if there is no Embassy in Bangladesh, it is the responsibility of the employer to apply for visa or other permits needed to enter the country of employment.

## **(c) Ticketing and Emigration Formalities:**

---

The employers may send P.T.A. or remit necessary travelling expenses in favour of Bangladesh Human Resources Development and Placement Centre Limited to facilitate travelling of employees to the countries of employment. If employers do not provide joining air ticket, workers will pay for joining air ticket. Bangladesh Human Resources Development and Placement Centre Limited obtains Emigration Clearance from the concerned Government Department for the workers for flight.

## **(d) Orientation before departure:**

---

Bangladesh Human Resources Development and Placement Centre Limited provides basic orientation to workers to prepare them fully ready to work immediately after arrival & strictly abide by the employers Rules & regulations. The employers may also join the orientation sessions, if available. The workers are properly briefed of their duties and responsibilities while working abroad and given first-hand information on work environment and the rules and regulations of employers' countries.

# TECHNICAL TRAINING CENTRE

For developing our un-skilled human resources to skilled manpower we have established a modern Technical Training Centre. In the centre we introduced two types training program which are - Up-grading Training Course for non- institutional trained & experienced workers and Fresher Training Course to full fill the needs of our valued foreign employers as well as the local industries. We send our trained candidates to the respective industries for practical orientation .After gaining some practical experience fresher also become up-to the mark for foreign employment.

In the training centre following training courses have been developed matching with the needs of local and foreign employment market :-

## **A. CONSTRUCTION:**

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1. Masonry (All types)
2. Shuttering Carpentry
3. Steel Fixing / Rod Binding / Rebar
4. Finishing Carpentry
5. Painting

## **B. M E P:**

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1. Electrical
2. Plumbing
3. Pipe-Fitting
4. Air-conditioning Technology
5. Duct Fabricating
6. Duct Fitting
7. Insulation

## **C. HOTEL AND CATERING SERVICE:**

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1. Waiter
2. Steward
3. Room Boy
4. Houseman / Public Area Cleaner
5. Receptionist and front office lower level staff.

## **D. SHIPBUILDING / SHIP REPAIR, STEEL AND ENGINEERING:**

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1. Welding- 3G , 4G , 6G , 6GR , TIG , MIG
2. Pipe-Fitting
3. Platter / Fabrication / Hull Fitter / Ship Fitter
4. Grinding
5. Sandblasting / Painting

For hotel job we develop our candidates to five star hotel standard . Our valued foreign employers may employ our properly trained technical workers and also utilize our technical training centre for testing the candidates for selecting right type of workers. For trade test of other categories of workers we utilize other technical training centre where proper facilities are available .



# SAMPLE OF DEMAND LETTER

Reference No.....  
Date.....

The Managing Director  
Bangladesh Human Resources Development and Placement Centre Ltd.  
Address: 130, D.I.T. Extension Road , 1 ST Floor,  
Dhaka- 1000  
Bangladesh.  
License No. RL-1019

Subject: Demand Letter

Dear Sir,

We hereby place the following manpower demands for recruitment and despatch of workers to work with our organisation under the following terms and conditions :

SL. No.Name of TradeNumber of VacancyMonthly Basic Salary

- 
- 1.
  - 2.
  - 3.
  - 4.
  - 5.

#### Terms & Conditions of Employment

- 1 Duration of service contract :
- 2 Probationary period :
- 3 Air Ticket :
- 4 Accommodation :
- 5 Food :
- 6 Working hours :
- 7 Over time allowance :
- 8 Medical :

9 Holiday:

Other terms and conditions of services of workers will be as per Labour Laws of our country.

Thanking you.  
Yours faithfully.



# SAMPLE OF EMPLOYMENT CONTRACT

This Employment Contract is made on this..... day of.....

Between M / S .....

Address .....

(hereinafter called the Employer)

AND

Mr.....

son of Mr. .... Bangladeshi Passport No.: .....

(hereinafter called the Employee)

Wherein it is agreed as follows:

- |   |   |  |
|---|---|--|
| (1) Position                                      | : |  |
| (2) Duration of Service Contract                  | : |  |
| (3) Monthly Basic Salary                          | : |  |
| (4) Joining Air - ticket                          | : |  |
| (5) Accommodation                                 | : |  |
| (6) Food  | : |  |
| (7) Duty hours                                    | : |  |
| (8) Over-time and other fringe benefits           | : | As per Labour law of the Employer's country. |
| (9) Leave   | : | do   |
| (10) Holidays                                     | : | do   |
| (11) Probationary period                          | : | do   |
| (12) Termination                                  | : | do   |
| (13) Other terms & conditions not mentioned above | : | do   |

\_\_\_\_\_  
(SIGNATURE OF THE EMPLOYER)

\_\_\_\_\_  
(SIGNATURE OF THE EMPLOYEE)



# SAMPLE OF MANPOWER SUPPLY AGREEMENT

This Recruitment Contract is entered into on the..... Day of.....

BETWEEN

M/S.....

Address.....

(Hereinafter referred to as the "Principal") on the one part.

AND

Bangladesh Human Resources Development and Placement Centre Ltd.

Address: 130, D.I.T. Extension Road , 1 ST Floor, Dhaka- 1000 , Bangladesh. (Hereinafter referred to as the "Agent") on the other part.

## OBJECTIVES

Whereas the Principal is an employer based in ..... and wishes to hire workers for employment in his organization from Bangladesh and whereas the Agent is a Company in Bangladesh which is licensed and experienced in the recruitment of workers and has the facilities and personnel to perform such recruitment services.

Now it is hereby agreed as follows :

### 1.0 GENERAL PROVISIONS

1.1 The Principal shall utilize the facilities and services of the Agent for the purpose of pre-selection, recruiting, processing and documentation of workers to be hired with the assistance of the Agent.

1.2 The Agent shall use its best endeavours to obtain for the Principal the most qualified and suitable candidates, as per requirements of the Principal.

### 2.0 RESPONSIBILITIES OF THE PRINCIPAL

2.1 The Principal shall inform the Agent in writing of the vacancies available, giving the detailed job descriptions, salary and other terms and conditions of services of workers.

2.2 The Principal shall provide necessary documents to the Agent such as Demand letter, Power of Attorney, Visa Advice, Visa authorization letter, service contract, etc. of workers attested by Ministry of foreign Affairs of employer's country.

2.3 The Principal shall send their representative to interview and select the workers directly.

2.4 The Principal shall provide full information to the Agent well in advance about the recruitment plan and lifting schedule of the selected workers.

- 2.5 Individual Service Contract shall be signed between the Principal and the workers after final selection & before departure of the workers.
- 2.6 The Principal shall arrange to receive the workers at the airport upon their arrival.
- 3.0 RESPONSIBILITIES OF THE AGENT
- 3.1 The Agent shall advertise the requirement of the Principal (if necessary) and forward the short listed C.V's to the Principal for their further scrutiny.
- 3.2 The Agent shall verify the authenticity of the certificates relating to the educational and professional qualifications and the personal or business reference of the applicants, if necessary.
- 3.3 After receiving the names of the short listed candidates from the Principal the Agent will inform the candidates of interview programme.
- 3.4 The Agent shall book suitable hotel accommodation for the recruiting delegation of the Principal in Dhaka as per Principal's request & also receive the delegation at Dhaka Airport.
- 3.5 The Agent shall provide accommodation facilities for conducting interviews. If necessary agent shall have to provide separate rooms for each interviewer with adjoining waiting room. There should be efficient secretarial, telephone & fax facilities. The Agent shall provide trade testing facilities where necessary. The Agent shall provide all logistic support to the representative of the Principal to make recruitment trip a success.
- 3.6 The Agent shall arrange medical examination of the finally selected workers & the Agent will ensure that only the medically fit workers will be sent for employment.
- 3.7 The Agent may also select workers on behalf of the Principal through a Committee of Experts if Agent is authorized to do so. But the Agent will always prefer selection of workers by the representative of the principal directly.
- 3.8 If agent select worker in such case Agent shall repatriate worker at their own cost if any formed unswayable during probation period.
- 3.9 The Agent shall arrange necessary briefing/orientation course for the workers on the relevant rules & regulations prior to their departure.
- 3.9 The Agent shall facilitate all the necessary documentation of travel, security and emigration requirements in order to enable the workers to arrive in their working place intime.
- 3.10 The Agent shall in all recruitment matters act loyally and faithfully to the Principal & Observe all his directives and instructions.
- 3.11 The Agent shall promptly bring to the notice of the Principal any information received by them which is likely to be of use of benefit to the Principal in the recruitment of workers.

4.0 FINANCIAL STANDING :

4.1 The Principal may not pay any commission, fee, money to the Agent for recruitment processing and as service charge for the service to be rendered for recruitment.

4.2 The Agent may realize service charge from the finally selected workers as per the rates approved by the Government of Bangladesh.

4.3 The Agent shall not realize service charge from the workers mentioned under clause 4.2 when the principal agrees to pay service charge to the Agent for services.

5.0 GUARANTEE:

5.1 The Agent shall guarantee supply of quality manpower and in case any candidate fails to complete successfully the three months probationary period and if he is repatriated, the Agent shall bear all the expenses for repatriation and replace him with another candidate. This will apply only for those candidates selected by the Agent directly under his responsibility.

5.2 The Principal shall guarantee employment of the selected workers on the terms and conditions of service stipulated in the individual worker's service contract.

5.3 The Principal shall bear all expenses for repatriation of any worker under any eventuality, if such worker was selected by the Principal himself or by his representative.

6.0 AUTHORITY OF AGENT :

6.1 The Agent shall not be authorized incur debts or liabilities on behalf of the Principal nor shall the Agent enter into any agreement on behalf of the Principal nor bind or attempt to bind the Principal in any way unless expressly authorized in writing to do so by the Principal.

6.2 The Agent shall not refer to themselves in any way other than as a Recruiting Agent for the principal and shall neither describe themselves nor do anything which would lead third parties to believe that the Agent was acting as general Agent for the Principal.

7.0 ENTIRELY OF THE AGREEMENT, AMENDMENTS:

7.1 The documents shall constitute the entirety of the Agreement between the Principal and the Agent and it shall supersede any previous agreement, representations, correspondences or discussions between the parties.

7.2 To the extent that any of the provisions of this Agreement are void or non-enforceable, the same shall not affect the remaining provisions of Agreement as they are independent of those void or non-enforceable terms.

7.3 This Agreement may only be amended by mutual Agreement of the parties in writing.

8.0 PERIOD OF AGREEMENT, TERMINATION

8.1 The Agreement shall be valid for a period of..... years from the date stated above and may be terminated by either party giving 60 (Sixty) day's written notice prior to its expiry. In absence of such notice, the Agreement shall be automatically renewed on the same terms and conditions.

8.2 The Principal shall have the right to terminate this Agreement at any time by giving 60 (Sixty) days notice in writing in any of the following events :-

- (a) If the Agent enters into liquidation either voluntarily or compulsorily.
- (b) For any reason the Agent is prevented from performing their duties.
- (c) If the Agent commits contractual breach on any the terms or conditions of the Agreement.

9.0 NOTICE

9.1 Any notice given or served under this Agreement shall be in writing and to be sent by letter or fax addressed to the Principal or the Agent as appropriate.

9.2 Such notice shall be deemed to be received and effective on the business day of receipt.

10.0 LANGUAGES AND LAW

10.1 English shall be the governing language of this Agreement and the Agent hereby warrants that it has read and understood all the terms and provisions herein, has no questions and agrees to be bound by them.

10.2 All disputes arising out of or in connection with this Agreement shall be settled amicably by both parties through faithful and sincere negotiations, failing which the disputes shall be submitted to the legal authority through the courtesy of Bangladesh Mission in.....

Signature  
.....  
Principal

Signature  
.....  
Agent



# FINANCIAL STANDING

1. The Principal may not pay any commission, fee, money to the Agent for recruitment processing and as service charge for the service to be rendered for recruitment.
2. The Agent may realize service charge from the finally selected candidates as per the rates approved by the Government of Bangladesh.
3. The Agent shall not realize service charge from the workers mentioned under clause -2 when the principal agrees to pay service charge to the Agent for services.

# CONTACT US



Obaidul Haque Chowdhury  
Chairman

Bangladesh Human Resources Development and Placement Centre Limited.  
(HRD-Bangladesh)

License No. RL -1019

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Cell: 00880 1720804935

Email: [human\\_resources@optimaxbd.net](mailto:human_resources@optimaxbd.net)

Registered address: 130, D.I.T. Extension Road , 1st Floor

Dhaka- 1000 , Bangladesh.

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## Associate in Romania

MR. MD ABDUS SALAM PASHA  
Pierre de coubertin nr # 4,  
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Sector # 2, Bucharest  
Romania.

Phone No. 004 0726341511

Email - [pasha\\_ro@yahoo.com](mailto:pasha_ro@yahoo.com)

# SISTER ORGANIZATIONS



## Fresh Fish & Vegetables Limited

(Fish culture & Vegetables production)  
E-mail: fahmid@optimaxbd.net



## Rupom-Ridoy Business House Limited

(Exporter, Importer, Buying House, General Contracting)  
E-mail: fahmid@optimaxbd.net



## Society for Socio-Economic Development of Bangladesh

(Non-profit organization)  
E-mail: fahmid@optimaxbd.net



HRD- Bangladesh

**Bangladesh Human Resources  
Development and Placement Centre Limited  
( HRD- Bangladesh )**

(A Government Trusted Manpower Consultant of Bangladesh)

License No. RL -1019

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